



DEPARTMENT OF THE ARMY
HEADQUARTERS, 233D BASE SUPPORT BATTALION (DARMSTADT)
UNIT 29500, BOX 0001
APO AE 09175-0001

**REPLY TO
ATTENTION OF**

AEUSG-DA-CO (385-64)

Sep 23 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Safety Requirements for Ammunition Storage in Inhabited Buildings/Arms Rooms Within The 233d Base Support Battalion (BSB), And Its Area of Responsibility.

1. Reference: USAREUR Memorandum, 23 Dec 99, subject: Implementation of DA Policy on Storage of Operational, Training, and Ceremonial Ammunition in Arms Rooms.
2. Units may store limited amounts of ammunition in inhabited buildings. Operational quantities will be restricted to what is needed to meet mission or immediate training requirements. Storage in inhabited buildings will be in arms rooms or other specifically designated locations that meet security and design requirements of AR 190-11, USAREUR regulation 190-13, and the safety requirements of this policy. An ammunition storage license is required for all facilities storing operational, training or ceremonial ammunition or chemical agents.
3. Arms rooms containing ammunition or chemical agents are required to have three documents to be properly authorized and licensed. *(1) Authorization from the BSB Commander to store ammunition in a BSB owned facility:* All ammunition stored in inhabited buildings must be authorized by the BSB Commander based on written request by the unit commander wishing to store ammunition in a facility. *(2) USAREUR Arms-Room Risk-Assessment signed by the unit commander operating the arms room:* Prior to storing ammunition in the arms room, the unit commander will review and sign the completed arms room risk assessment. For arms rooms with a calculated risk level of **MEDIUM**, the BSB Commander must also approve and sign the risk assessment after review justifies the storage based on operational necessity and safety considerations. A risk level **HIGH** approval must be forwarded thru the BSB to the Area Support Group (ASG) Commander. *(3) Ammunition Storage License signed by the BSB Safety Manager:* The BSB safety manager will sign the storage license for **LOW** and **MEDIUM** risk levels, or request review and approval by the ASG safety manager for **HIGH** risk level. The BSB Safety Office will maintain the original written storage approval, risk assessment, and storage license. Copies of these documents will be posted in the arms room, and arms room personnel will be briefed annually on its contents. The BSB Safety Office will conduct a review and re-certification of all licensed arms rooms annually.
4. Authorization for storage and acceptance of risk is not transferable from commander to commander. As commands change, the above-mentioned documents must be renewed allowing new commanders to be informed of and accept the associated risk.

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5. The unit commander responsible for the arms room's operation will ensure that:

a. The facility used is properly licensed for storage of explosives. The license will specify the location approved for storage, the quantity of ammunition by DODIC approved for storage, safety, security, and fire protection requirements. The ammunition storage license does not authorize storage of ammunition to exceed the time period indicated in paragraph 5 of this policy. Units will contact the BSB Safety Office to schedule their annual re-certification.

b. Explosives and ammunition are stored in their original container with original packaging. Arms rooms that support guard forces or military police may have one outer pack of each caliber of small arms ammunition open for use.

6. Time period for storage of limited amounts of ammunition required to support immediate training needs are not to exceed 7 days per training period.

7. Fire protection for ammunition in inhabited buildings/arms rooms will be as follows:

a. Appropriate fire and chemical hazard symbols will be posted at each storage site. Procedures will be established to ensure the fire symbol reflects the highest hazard class of ammunition. The chemical hazard symbol will be displayed as required. Symbols must be removed or covered when there is/are no ammunition or chemicals present.

b. A minimum of two class- 10BC fire extinguishers will be available for immediate use when ammunition/explosives are being handled. Each fire extinguisher will be placed in a conspicuous and readily accessible location and be kept in a fully charged and operable condition. Flammable items, such as solvents, petroleum, oils, and lubricants, rags, etc., will not be stored in the vicinity of ammunition. Small quantities of flammable or combustible liquids necessary for weapons maintenance and cleaning may be stored in approved flammable storage containers located the maximum distance possible from the ammunition.

8. BSB arms rooms and ammunition storage policies and downloadable forms can be found at the 233d BSB webpage at <http://www.darmstadt.army.mil/safety.htm>. Point of contact for this memorandum is the 233d BSB Safety Office at DSN 348-1670.

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